



Bedford Elementary Schools Together/BEST PTO

2009-2010 LANE LIBRARY VOLUNTEER FORM

Lane School welcomes you! Library volunteers help check the books in and out, shelve and organize books, as well as perform a myriad of 'special' duties as requested by library staff.

Volunteer's Name: _____ Phone #: _____

E-mail: _____

Child's Name: _____ Grade: _____ Teacher: _____

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Below is a tentative schedule of library time for all classrooms. **Our intention is to schedule you during your child's library time.** Shifts are 9:00 AM to noon and 12:00-2:40 PM, with flexible start and end times to allow for dropping off preschool children, etc. If a full shift is too long, we'll try to pair you with someone else to share a shift. Volunteers are usually scheduled once a month for either an AM or PM shift. We also try to accommodate specific requested dates.

All volunteers, including returnees, **must** submit a new CORI form to the Lane office, which has blank application forms available, at the beginning of this school year.

I would like to:

- Be a regular volunteer for the children listed above (about once per month).
- I can help BUT: (describe what you need) _____
- Please call me to discuss the schedule; the best time to reach me is: _____

A training session for new Lane library volunteers will be arranged at sometime in October. Please plan to attend if you are new to the Lane library.

Thank you, Lane Library Volunteer Coordinator, Carla Bradford, 781 275-6395 or carlajbradford@yahoo.com

Below is a tentative library schedule for planning purposes: please check with your children once school starts to confirm their library visit times.

Morning				
Monday	Tuesday	Wednesday	Thursday	Friday
DeRocco	Franklin	Jones	Lindsay	Mr. Smith
O'Brien		Stadtlander	Edwards	Zavalick
		Oien	Holmes	Partyka
				Lee

Afternoon				
Monday	Tuesday	Wednesday	Thursday	Friday
McGrath	Williams	Elien	Jacobs	Ferguson
Wichterman	Dick	Colpoys		Mrs. Smith
Wigg/Larr	Lerra			

Please return this form by Sept. 18th via Kidmail to the school library at Lane.